



**AGENDA**

January 24, 2022 • 7:00 p.m.  
 Wattsburg Area Elementary Center

**I. Call to Order – Mr. Jeremy Bloeser, Board President**

- A. Pledge
- B. Roll Call:
  - Mrs. Britni Burlingham
  - Mrs. Nicole Lee
  - Mrs. Tara Pound
  - Mrs. Amanda Farrell
  - Mr. Shawn Matson
  - Dr. Andy Pushchak
  - Mrs. Lea Hetherington
  - Mr. Stephen Morvay
  - Mr. Jeremy Bloeser
- C. Approve Agenda and Addendum
- D. Approve Minutes from the December 6, 2021 Organization and Regular Board Meeting, the December 20, 2021 Special Board Meeting, and the January 10, 2022 Finance Committee meeting and Work Session.

**II. School Reports – [WAEC Virtuali-Tee](#)**

**III. Guest and Citizen Comments**

- A. All Guests/Citizens will be recognized and directed by the Board President. The portion of the meeting during which participation of the public is invited shall be a maximum time limit of thirty (30) minutes.
- B. Guests/Citizens that have requested to be on the agenda are limited to 5 minutes.
  - 1. Jennifer Jefferson
- C. Guests/Citizens not on the agenda are limited to 3 minutes. Please sign in and provide your name and address.

**IV. [Superintendent’s Report](#) – Mr. Ken Berlin**

**V. Business Administrator’s Report – Mrs. Vicki Bendig**

- A. Treasurer’s Reports
  - [General Fund](#): \$12,167,005.06
  - YTD Budget to Actual Report: [DEC](#) [JAN](#)
  - [Capital Projects](#): \$34.32
  - [Cafeteria](#): \$412,062.36
  - Cafeteria Profit/Loss: \$(**177.09**) [DEC](#) \$20,628.79 [JAN](#)
- B. Bills
  - [Exhibit A1](#) Checks Already Written: \$725,061.96
  - [Exhibit A2](#) Checks Already Written: \$10,438.08
  - [Exhibit A3](#) General Fund Bills: \$274,150.77
  - [Exhibit B1](#) Cafeteria Checks Already Written: \$22,350.74
  - [Exhibit B2](#) Cafeteria Checks Already Written: \$30,739.81
  - [Exhibit B3](#) Cafeteria Bills: \$24,805.22
  - [Exhibit C1](#) Capital Project Fund Checks Already Written: \$42,857.25
  - [Exhibit D](#) SHS Activity Fund Report: \$79,419.96

VI. **Legal Advisement – Mr. Jeremy Bloeser**

LA – 1 (A) ARP ESSER Health and Safety Plan Update

- **Motion:** To approve the District ARP ESSER Health and Safety Plan as outlined in [Exhibit E](#).

LA – 2 (A) Mask Mandate Resolution

- **Motion:** To approve the following Mask Mandate Resolution:  
*Resolved, that the Wattsburg Area School District universal masking requirement adopted by the board on August 16, 2021 be extended until further Board action in accordance with the current WASD ARP ESSER Health and Safety Plan.*

VII. **Finance – Mr. Steve Morvay**

F – 1 (A) Transfers

- **Motion:** To approve the following transfers:
  - Monthly budgetary transfer from the budget vs. actual report as outlined in [Exhibit F](#).
  - From Unassigned Fund Balance to Capital Projects in the amount of \$333,195.80 for WAEC Heat Pump Project.
  - From Committed Fund Balance to Capital Projects in the amount of \$65,628.98 for the balance of the Clocks and Intercom, WEAC Restroom, Paving and Carpeting/Flooring.

F – 2 (A) Budgetary Amendment

- **Motion:** To approve the Budgetary Amendment as outlined in [Exhibit G](#).

F – 3 (A) Preliminary General Fund Budget for the 2022-2023 School Year

- **Motion:** To approve the Accelerated Budget Opt-Out Resolution certifying that the tax rate will remain within the inflation index and no need to comply with the Act 1 Accelerated Budget Procedures for the 2022-2023 General Fund Budget as outlined in [Exhibit H](#).

F – 4 (A) IRS Mileage Rate

- **Motion:** To approve the IRS Mileage Rate of 58.5¢/mile for business travel effective January 1, 2022 as outlined in [Exhibit I](#).

F – 5 (A) Local Audit Report for the Fiscal Year Ending June 30, 2021

- **Motion:** To approve the Local Audit Report for the Fiscal Year Ending June 30, 2021 as prepared by Buffamante, Whipple, Buttafaro, P.C.

VIII. **Building and Grounds – Mr. Shawn Matson**

B – 1 (A) Utilization of School Facilities

- **Motion:** To approve the following requests for use of facilities
  - The Wattsburg Wrestling Club for a wrestling tournament on Sunday, February 6, 2022 (and 1 hour Saturday for set up) at an estimated cost of \$426.44.
  - The Wattsburg Wrestling Club for a wrestling tournament on Sunday, January 23, 2022 at an estimated cost of \$342.44

IX. **Personnel – Mrs. Nicole Lee**

P – 1 (A) Kelly Substitute Additions

- **Motion:** To approve the additions to the Kelly Educational Staffing Substitute List.

P – 2 (A) Tuition Reimbursement

- **Motion:** To approve tuition reimbursements as outlined in [Exhibit J](#).

P – 3 (A) Leave Request

- **Motion:** To approve Intermittent Family Medical Leave for Crystol Fenno effective December 15, 2021.

P – 4 (A) Conference Request

- **Motion:** To approve the following conference request:
  - Robert Englert and Colonel Eric Moses to attend Life Space Crisis Intervention (LSCI) virtually in March and August 2022 at an estimated cost of \$470. Funds from Non-Instructional Dev. Certified Professional Development and Instructional Certified Professional Development.

X. **Policy – Mrs. Amanda Farrell**

XI. **Curriculum – Dr. Andy Pushchak**

C- 1 (A) Approval of Academic Services

- **Motion:** To approve academic services of LearnWell for a hospitalized SHS student anticipated December 21, 2021 through January 2, 2022.

C- 2 (A) Approval of 2022-2023 School Calendar

- **Motion:** To approve the school calendar for 2022-2023 and August 30-31, 2022 as Act 80 days for the dismissal at the start of the school year for a partial group of Kindergarten students as outlined in [Exhibit K](#).

XII. **Technology – Mrs. Lea Hetherington**

XIII. **Transportation – Mrs. Britni Burlingham**

T – 1 (A) Transportation Requests

- **Motion:** To approve the transportation requests and ratification of field trips since last meeting as outlined in [Exhibit L](#).

XIV. **Athletic/Extra-Curricular – Mrs. Tara Pound**

AE – 1 (A) Volunteer List

- **Motion:** To approve Jeffrey Styborski as an addition to the WASD Volunteer List.

AE – 2 (A) Athletic Resignations

- **Motion:** To accept the following resignations
  - Don Einhouse as 2nd Assistant Track and Field Coach Sprints/Hurdles effective December 13, 2021.

- Alyssa Forte as 1st Assistant Cross Country Coach effective December 15, 2021.
- Branden Williams as 1st Assistant Football Coach effective December 17, 2021.
- Alex Hopson as 2nd Assistant Track and Field Coach Jumping effective December 18, 2021.
- Jerome Adamus as 1st Assistant Baseball Coach effective January 7, 2022.

AE – 3 (A) Extra-Curricular Resignation

- **Motion:** To accept the resignation of Haley Ottaway as Kindergarten Team Leader effective January 4, 2022.

AE – 4 (A) Extra-Curricular Appointment

- **Motion:** To appoint Michelle McAvoy as Kindergarten Team Leader effective January 4, 2022.

AE – 5 (A) Game Help List

- **Motion:** To approve the addition of Jared Lorei to the 2021-2022 Game Help List.

XV. **Miscellaneous**

XVI. **Erie County Technical School – Mr. Steve Morvay**

XVII. **Northwest Tri-County Intermediate Unit – Dr. Andy Pushchak**

XVIII. **Board Correspondence and Dialogue**

XIX. **Adjournment**